

The Neighbourhood Group (TNG) is a multi-service agency that includes Central Neighbourhood House and Neighbourhood Link Support Services.

**JOB OPPORTUNITY
ASSISTANT COOK
PART TIME CONTRACT
REVISED**

**Job#
TNG2020-19**

GENERAL DESCRIPTION:

The Neighbourhood Group is currently seeking an experienced Part Time Assistant Cook for a temporary part time contract position.

MAJOR DUTIES:

The Daycare Assistant Cook is responsible for assisting the Day Care Cook preparing a variety of health nutritious meals for the children in the daycare program, based on the Canada Food Guide and the Child Care Early Years Act, and while maintaining a clean and hygienic environment, that is compliant with Government regulations.

REQUIREMENTS & QUALIFICATIONS:

- Completion of Food Handling Course.
- Knowledge of Public Health Practices.
- Be prepared to monitor rooms as required
- Demonstrated communication skills, both oral and written.
- Proven interpersonal skills.
- Ability to plan and organize tasks
- Ability to follow direction and be flexible and adaptable in the work environment
- Willing to learn about nutritional needs and proper eating habits of children.
- Ability to work independently and as a team player.
- Menu development for infants and children and scheduling skills
- Qualified cooking certification or equivalent experience and relevant courses.
- Minimum 2 years' experience working in Day Care environment or food services programs with enfants and children
- Experience working in a diverse ethno-multi-lingual community- based settings
- Current CPR/First Aid

For a complete job description please contact Human Resources.

Terms: This is a bargaining unit part time contract position
Pay Rate: Start rate: \$16.40 Job Rate: \$16.48
Hours of Work: 8:30 am to 1:30 pm, Monday to Friday
Contract dates: ASAP to August 31, 2020

Posting Date: March 6, 2020 Internal Closing: March 11, 2020 External Closing: March 14, 2020

To apply, submit your resume and cover letter with "Assistant Cook, Job #TNG2020-19" in the subject line of your email or fax to:

**Human Resources, Central Neighbourhood Hou10e, 349 Ontario Street, Toronto, ON M5A 2V8
Fax: 416 -925-1545 E-mail: careers@tngca.org**

TNG is committed to reflecting the communities we serve and to nurturing a respectful and inclusive work environment for all. We encourage qualified applicants of all ages, races, colours, ethnic origins, religions, abilities, gender identities and sexual orientations to apply. Candidates invited for an interview are encouraged to inform Human Resources in confidence of their accommodation requirements.