



**Annual General Meeting Minutes**  
**Gymnasium, 349 Ontario Street**  
**October 24<sup>th</sup>, 2017 - 6:00 pm**

**Present:** Mary Christie, Chair  
 Philip Fernandez, Vice-Chair  
 Jennifer Rae, Secretary  
 Samira Viswanathan  
 Maureen Armstrong  
 Lloyd Ileky  
 Tim Hughes  
 Thierry Kagubari  
 Atrisha Lewis  
 Sapna Thakker  
 Craig Knowles  
 Elizabeth Forestell (*ex-officio*)  
 Chris Archambault (Staff/minutes)

**Regrets:** Marguerite Rea, Vice Chair  
 Bob Gore, Treasurer

<b>Staff:</b>	Laina Gibson	Philip Unrau	Pamela Gawn	Danielle Payne
	Lorie Fairburn	Dylan Harte	Robin Miller	Kathleen Roath
	Phebe Pang	Nana Shamba	Suchana Pandey	Tsvetlina Trifonova
	Rebekah Churchyard	Kaarina Luoma	Nausheen Patil	Danuta Chow
	Sheri Ellis	Margaux Sommens	Leighton Taylor	
	Veronica MacDonald	Joyce Macdonald	Soni Ahmad	

**Guests:** John Bovos – Ackler, Browning, Frimet & Landzberg LLP.

<b>Members:</b>	Julia Bass	Yi Juan Geng	Rosemary Miller	Lucy Turner
	Donna Braybrook	Jane Jung	Kam Ching Mok	Yan Ying Weng
	Feng Huan Cao	Yee Shew Kwan	Wing Yee Quan	Qiong Yu Wu
	Feng Yi Chen	Siau Chan Lau	Hui Ru Shan	Ru Jin Xie
	Jianbing Chen	Jane Lennox-King	Zhen Shi	Li Yun Zhang
	Pei Chu Chen	Jian Sheng Lu	Helen Tan	
	You Heng Chen	Khue Lu	Ha Thang	
	Meng Choi	Pei Luo	Nu Thang	
	Jenny Du	Lan Fang Ma	Luu To	
	Lai Yin Fok	Agnes Mak	Khanh Trinh	

**1. Welcome & Introductions**

Elizabeth Forestell welcomed all to the meeting, acknowledged our presence on traditional territory of Indigenous Nations and introduced Chair, Mary Christie.

## 2. Call to Order

As there was quorum, Mary called the meeting to order at 6:10 p.m.

## 3. Approval of Minutes

Mary requested everyone review the Minutes, and called for a Motion to approve.

**MOTION AGM 10.24-01:** To approve the Minutes of the AGM held October 18<sup>th</sup>, 2016.

**Moved:** Lloyd Ilekys

**Seconded:** Maureen Armstrong

**CARRIED**

## 4. Report from the Chair

Mary thanked all volunteers, staff, and Board Members for their commitment to The Neighbourhood Group. She encouraged everyone to review our Annual Report.

Mary invited Executive Director, Elizabeth Forestell to present her Report.

## 5. ED Report

Elizabeth acknowledged the ongoing dedication of staff, volunteers, and Board Members. She highlighted our work with Syrian refugees, and thanked staff and volunteers who have been instrumental in welcoming and helping the families during this transitional time.

Elizabeth introduced the Neighbourhood Group Senior Management Team: Philip Unrau, Director, Special Initiatives; Veronica MacDonald, Director Independent Living; Sheri Ellis, Director, Human Resources; Laina Gibson, Director Development and Communications; Kaarina Luoma, Director Programs and Services, and Leighton Taylor, Director Operations.

## 6. Report from the Treasurer

On behalf of Treasurer Bob Gore, Jennifer Rae reported that this has been both a great and challenging year for The Neighbourhood Group as we continue to struggle with chronically underfunded programs remaining determined to maintain consistently high levels of service. We do, however, have another balanced budget. Jennifer welcomed John Bovos of Ackler, Browning, Frimet & Landzberg for review of the Audited Financial Statements for the fiscal period ending March 31<sup>st</sup> 2017.

John highlighted the contents of the financial statements, emphasizing that The Neighbourhood Group had once again received a clean audit. As with previous audit, and typical for non-for-profit organizations, there was one qualification regarding donation income. John pointed out that the Statement of Assets and Liabilities of 2017 is very similar compared to the 2016 Statement.

John congratulated the Board and Management. There were no questions from Members.

**MOTION AGM 10.24-02:** To approve the appointment of Ackler, Browning, Frimet & Landzberg LLP as the Auditors for the 2017-2018 fiscal year.

**Moved:** Jennifer Rae

**Seconded:** Maureen Armstrong

**CARRIED**

## Election of Directors

Mary expressed thanks to Elizabeth and to the Board of Directors for their tireless work over this past year. Thanks to Marguerite Rea, Bob Gore, Maureen Armstrong, Jennifer Rae, Philip Fernandez, Samira Viswanathan, Lloyd Ileky, Tim Hughes, and Thierry Kagubari. Many thanks also to two of our Board Members who have left the Board: Atrisha Lewis, and Meta Yorgen.

On behalf of the Nominating Committee Mary introduced Sapna Thakker and Craig Knowles, as nominees to the Board of Directors.

**MOTION AGM 10.24-03:** To approve recommendations of the nominating committee and approve the Slate of Directors as follows:

Mary Christie  
Bob Gore  
Marguerite Rea  
Philip Fernandez  
Maureen Armstrong  
Jennifer Rae  
Samira Viswanathan  
Tim Hughes  
Thierry Kagubari  
Lloyd Ileky  
Sapna Thakker  
Craig Knowles

**Moved:** Agnes Mak  
**Seconded:** Donna Braybrook

**CARRIED**

The Board of Directors was confirmed, and welcomed.

## 7. Closing Remarks & Adjournment

Mary thanked all for attending the AGM of the Neighbourhood Group

Adjournment of business at 6:30 p.m. was followed by performances by the Chinese Seniors Program, and The Toronto Wranglers Line Dancing Troupe.

**Date approved:** June 26, 2018

**Motion:** 06.26

**Signed:** Jennifer Rae – Board Secretary



