



**The Neighbourhood Group  
Board of Directors Meeting Minutes  
Tuesday May 29<sup>th</sup>, 2018 at 6:00 p.m. at CNH**

**Present:**

Directors: Mary Christie, Chair  
Marguerite Rea, Vice-Chair  
Philip Fernandez, Vice-Chair  
Bob Gore, Treasurer  
Lloyd Ilekys  
Samira Viswanathan

Elizabeth Forestell (Ex-Officio)

Staff: Leighton Taylor, VP & CFO  
Chris Archambault, Executive Assistant - Minutes

Guest: John Bovos, CPA, CA, LPA – Akler, Browning, Frimet & Landzberg LLP

**Regrets:**

Directors: Maureen Armstrong  
Sapna Thakker  
Tim Hughes  
Craig Knowles  
Jennifer Rae  
Thierry Kagubari

**1. Welcome/Regrets**

Chair Mary Christie welcomed everyone and called the meeting to order.

**2. Declaration of Conflict**

There were no conflicts of interest to declare.

**MOTION 05.29 – 01:** to approve the Minutes of TNG Board of Directors meeting of March 24<sup>th</sup>, 2018.

**Moved:** Bob Gore  
**Seconded:** Samira Viswanathan

**CARRIED**

**3. Financial Overview / Audited Statement Approval**

Leighton provided an overview of the Financial Statements for the year ending March 31<sup>st</sup>, 2018 noting stabilized funding and donations over the year have resulted in a better overall situation this year with many of our programs able to carry themselves.

John Bovos of Akler, Browning, Frimet & Landzberg presented the Independent Auditor's Report qualified opinion that these financial statements fairly present the financial position of The Neighbourhood Group Community Services. John Bovos requested Board signatures on the financial statements, and left the meeting at 6:55 p.m.

**MOTION 05.29 – 02:** to approve the Finance Report

**Moved:** Lloyd Ileky  
**Seconded:** Bob Gore **CARRIED**

#### **4. Executive Director Report**

The ED Report was reviewed by all.

##### **a. Approval for funding applications**

Liz discussed the application being submitted for Innovative Housing with Supports to assist people experiencing chronic homelessness or who are living in precarious housing. Liz read the resolution and passed the form around for Board Members review and signing.

**MOTION 05.29 – 03:** to approve the submission of applications for funding

**Moved:** Philip Fernandez  
**Seconded:** Marguerite Rea **CARRIED**

##### **b. LHIN back office integration EOI**

LHIN has asked for expressions of interest to provide finance, analytics, IT, HR and admin to smaller organizations and is taking applications from agencies who want to provide supports.

#### **5. Committee/Other Reports**

##### **Friends of the Neighbourhood - Syrian Refugee update**

First two Syrian families are doing well, and we are pleased to have finally made contact with the third family who are currently in Beirut.

#### **6. Annual General Meeting June 26<sup>th</sup> at 6 p.m.**

A reminder to all Board Members that the TNG Annual General Meeting will be held at CNH on Tuesday June 26<sup>th</sup> at 6 p.m.. We will need to do a By-law review, and incorporate title changes.

**7. Other business**

**MOTION 05.29 – 04: to go in camera at 7:30 p.m.**

**Moved:** Philip Fernandez  
**Seconded:** Samira Viswanathan

**CARRIED**

**MOTION 05.29 – 05: to come out of camera at 8:05 p.m.**

**Moved:** Samira Viswanathan  
**Seconded:** Bob Gore

**CARRIED**

**8. Adjournment and next meeting date**

The meeting was adjourned at 8:10 p.m.

The next meeting will be the AGM June 26<sup>th</sup>, 2018 6 p.m. at CNH


**DECLARATION**

These Minutes are a fair and accurate representation of the discussions held and decisions made by the Board of The Neighbourhood Group at its meeting held on September 26, 2017.

Approved by the Board:	September 25, 2018 – Motion 09.25
Verified by:	Jennifer Rae – Board Secretary
Signature:	

