

*The Neighbourhood Group (TNG) is a multi-service agency that includes Central Neighbourhood House and Neighbourhood Link Support Services.*

## JOB OPPORTUNITY

Job #N2018-15

### Community Worker Assistant-Summer Student position

#### GENERAL DESCRIPTION:

This is a 8-week 30 hours per week summer student contract position reporting to the Senior Manager, Community Support. The student will work directly with community workers to assist with the continuity of service promoting independent living for our clients in the community.

#### MAJOR DUTIES:

- Working with clients (seniors) living in the community and assisting in their case management
- Community outreach
- Escorts to medical and non-medical appointments
- Security checks and medication reminders
- Friendly visiting/ home visits and shopping
- Assisting with client assessments and reassessments using the InterRAI CHA tool
- Liaising with residents, agency staff, stakeholders, community agencies and local businesses
- Entering and documenting data accurately
- Attending team meetings
- Providing administrative support
- Perform other duties, appropriate to the position, as required

#### REQUIREMENTS & QUALIFICATIONS:

- This position requires that the student be pursuing education in a related field of study from a Post-Secondary Institution (Community College, Technical Institute or University,) preferably from one of the following programs:
  - Social Services, Social Work and Community Worker programs

To be eligible, students must:

- Be between 15 and 30 years of age at the start of employment
- Have been registered as a full time post-secondary student in the preceding academic year, and intend to return to full time studies in the next academic year
- Be a Canadian citizen, permanent resident or person to whom refugee status has been conferred under the Immigration and Refugee Protection Act and;
- Be legally entitled to work in Canada in accordance with relevant legislation and regulations

**Terms: 8 week, 30 hours per week non-bargaining unit contract position**

**Contract Dates: July 3-August 24, 2018**

**Pay Rate: \$14/ hour**

**Posting Date: May 10, 2018 Internal Closing: May 16, 2018 External Closing: May 16, 2018**

**To apply, submit your resume and cover letter with "N2018-15," in the subject line of your email or fax to  
Human Resources, Neighbourhood Link Support Services, 3036 Danforth Ave, ON M4C 1N2  
E-mail: [tcandido@neighbourhoodlink.org](mailto:tcandido@neighbourhoodlink.org) Fax: 416-691-8466**

TNG is committed to reflecting the communities we serve and to nurturing a respectful and inclusive work environment for all. We encourage qualified applicants of all ages, races, colours, ethnic origins, religions, abilities, gender identities and sexual orientations to apply. Candidates invited for an interview are encouraged to inform Human Resources in confidence of their accommodation requirements.

