

BOARD OF DIRECTORS MEETING AGENDA		
Date: Tuesday, January 24, 2017	Time: 6:30 pm	
Location: 3036 Danforth Avenue		
Chair: Mary Christie		
Agenda Item	Person Responsible	Time
1. Welcome and Introductions	Mary Christie	5
2. Strategic Planning Update	Suzanne Gibson	40
3. Finance report <ul style="list-style-type: none"> a. Year to Date b. Financial Reviews 	Bob Gore/Leighton Taylor	30
4. Executive Director Report <ul style="list-style-type: none"> a. LHIN Update b. Risk Management Report 	Liz Forestell	20
5. Committee Reports <ul style="list-style-type: none"> a. Syrian Refugee update 	Jennifer Rae	15
6. Other business	Mary Christie	10
7. Adjournment and next meeting date		

**The Neighbourhood Group
Board of Directors Meeting Minutes
3036 Danforth Avenue
January 24, 2017 at 6:30 pm**

Present:

Directors: Mary Christie, Chair
Marguerite Rea, Vice-Chair
Philip Fernandez, Vice-Chair
Bob Gore, Treasurer
Jennifer Rae, Secretary
Samira Viswanathan
Thierry Kagubari
Elizabeth Forestell (Ex-Officio)

Regrets:

Directors: Maureen Armstrong
Tim Hughes
Lloyd Ileky

Staff: Leighton Taylor, Director, Operations
Vu Nguyen Tran, Executive Assistant (Minutes)

Guests: Suzanne Gibson, Suzanne Gibson & Associates

1. Welcome/Regrets

Mary Christie welcomed everyone and called the meeting to order at 6:47 pm. There were no conflicts of interest to declare. There was a slight change to the agenda; there was only a year-to-date financial report presented.

2. Strategic Plan

Suzanne Gibson presented the Board with the strategic plan. Her presentation is attached to the Board package. After her presentation, a discussion ensued and some minor changes were noted.

MOTION 1.24-01: to approve the Strategic Plan as revised.

Moved: Marguerite Rea
Seconded: Philip Fernandez

CARRIED

MOTION 1.24-02: to approve the Minutes from the meeting held on November 29, 2016

Moved: Philip Fernandez
Seconded: Jennifer Rae

CARRIED

3. Financial Reports

Leighton presented the financial report attached. The organization continues to show a loss due to the funding shortfall from the CCAC contract. Liz is in negotiations with the LHIN regarding the funding shortfall.

4. Executive Director Report

Liz presented her report (attached).

MOTION 1.24-03: to go in camera at 8:15 pm.

Moved: Jennifer Rae

Seconded: Thierry Kagubari

CARRIED

MOTION 1.24-04: to go out of camera at 8:35 pm.

Moved: Marguerite Rea

Seconded: Philip Fernandez

CARRIED

Liz then presented the TNG risk assessment document, compiled by the senior management team, which the Board will review more closely and discuss at the next meeting.

5. Committee Reports

Jennifer updated the Board on the Syrian Refugee Project. The settlement of the first family has been going well. The lessons learned from this will help streamline the settlement of the other two families arriving.

6. Other Business

There was no other business.

7. Adjournment

MOTION 1.24-05: to adjourn the meeting at 8:45 pm. The next meeting is scheduled for March 28, 2017

Moved: Bob Gore

CARRIED

DECLARATION

These minutes are a fair and accurate representation of the discussions held and decisions made by the Board of The Neighbourhood Group at its meeting held on January 24, 2017.

Approved by the Board:	March 28, 2017 – Motion 3.28-__
Verified by:	JENNIFER RAE Board Secretary
Signature:	Jennifer Rae