

*The Neighbourhood Group (TNG) is a multi-service agency that includes Central Neighbourhood House, Neighbourhood Link Support Services and St. Stephen's Community House*

## JOB OPPORTUNITY

2022 Ongoing

<b>POSITION TITLE:</b> Relief Child & Youth Worker	<b>STATUS:</b> Relief, CUPE Local 7797
<b>DEPARTMENT:</b> Children & Youth Services	<b>CONTRACT DATES:</b> n/a
<b># HRS / WEEK:</b> Varies. No guarantee of Hours	<b>HOURLY RATE:</b> \$16.00
<b>REPORT TO:</b> Manager, Children & Youth Services	

**GENERAL DESCRIPTION:** Reporting to the Manager, Children and Youth Services, the Child and Youth Worker will plan and implement an engaging program for the children in the after school and young women's programs. This position is responsible for filling in for the regular cook in the event of illness or vacation in a busy drop-in centre. Working as a team member with other staff in the provision of services to the drop-in membership, the relief cook will cook a hot meal for up to 200 members daily, oversee a number of volunteers, and engage in the safe running of a busy kitchen.

### MAJOR DUTIES:

- Facilitate program for children and youth ages 5-18 in the Kidz Klub, Gems Jr and Gems programs.
- Plan and implement stimulating, creative, age-specific, social, educational and recreational activities based on the needs of participants in each individual program.
- Provide a stimulating and creative program based on children and youth's needs, and with sensitivity to the diverse ethno-cultural backgrounds.
- Work with the participants as a group while remaining aware of each individual's needs.
- Form a positive relationship with children and youth and be a role model while demonstrating strong leadership skills.
- Demonstrate the ability to work in harmony with team members and be able to work independently.
- Ensure the safety and supervision of program participants during program activities on and off site.
- May supervise volunteers at times.
- Facilitate full day programming on school P.A Days
- Complete outreach for the programs and use community resources to plan special events and trips in the programs.
- Other duties as assigned.

### REQUIREMENTS & QUALIFICATIONS:

- Two years' work experience as a tutor, mentor, youth worker or related experience.
- An understanding of assessment and equity practices and concepts of their application.
- Minimum 1 year experience in the areas of strengths and capacities of children and youth, as well as barriers and challenges.
- Knowledge of general issues affecting children, youth, and families in CNH's catchment area.
- Sensitivity and experience working with people of diverse communities such as varied racial, cultural, and socio-economic groups.
- Strong interpersonal skills and the ability to work co-operatively within a team environment.
- Must be punctual and reliable (arriving at work on time, consistently and prepared).
- Experience in volunteer management is an asset.
- Current First Aid/CPR.

**To apply, submit your resume and cover letter with the position title in the subject line of your email to:**  
**careers@tngcs.org**