

The Neighbourhood Group (TNG) is a multi-service agency that includes Central Neighbourhood House, Neighbourhood Link Support Services and St. Stephen's Community House

JOB OPPORTUNITY

Job#TNG2021-200

POSITION TITLE: Contract PSW- Supportive Housing	
DEPARTMENT: Independent Living	STATUS: Contract Full-time, CUPE 7797
# HRS / WEEK: 35	CONTRACT DATS: ASAP to March 30, 2022, or the return of the incumbent, whichever comes earlier
REPORT TO: Senior Manager, Supportive Housing	HOURLY RATE: \$21.08
POSTING DATE: October 4, 2021	CLOSING DATE: October 10, 2021

GENERAL DESCRIPTION: Provide service to clients of the Supportive Housing Department, in client's homes in a supportive housing, group home or community setting, according to individual care plans. Such services may include, but are not limited to: personal care, activities of daily living, homemaking, escorts, walks, and pet care. This position reports to the Senior Manager, Supportive Housing and are part of **CUPE LOCAL 7797**.

MAJOR DUTIES:

- Provide assistance with activities of daily living (ADL's,) for example but not limited to: shopping with or without the client, meal planning and preparation, reminders of appointments, etc.
- Provide homemaking services, including but are not limited to: house cleaning, laundry, ironing, etc., and may include the care of household pets.
- Understand/facilitate the emergency plan and fire plan and respond professionally to all client/program emergencies
- Attend trainings in health and safety and fire drills.
- Provide such other services within the care plan as directed.
- Assist with the planning, preparation and serving of meals for congregate dining, and for 10 clients in a group home setting.
- Report any physical and/or emotional changes in a client, or any changes in service requirements to the Manager or appropriate Community Worker(s).
- Complete and regularly submit reports of volunteer activity and services provided for clients; complete incident reports, and input data into the C.I.M.S. database.
- Keep up to date on gerontological issues and health care, and take relevant courses, (e.g. mental health, medication, C.P.R., WHMIS, Food Handling and First Aid), as directed.

REQUIREMENTS & QUALIFICATIONS:

- Personal Support Worker certificate or equivalent.
- Six months or more of related experience working with seniors, including those who are frail or who have cognitive impairments (dementia, Alzheimer's).
- Certification in CPR, First Aid and Food Handling would be an asset.
- Basic computer skills, experience in using C.I.M.S database preferred
- The ability to provide high quality, client focused service, delivered in a positive, professional, compassionate manner.
- Sensitivity to, and respect for the clients, their personal belongings and their living space.
- Familiarity with the safe use of household cleaning materials and equipment.
- The willingness and ability to work in multiple sites on a rotating schedule including weekends, evenings, overnights, and statutory holidays.
- Good communication skills, including the ability to communicate via phone and email.
- Good interpersonal skills and the ability to work effectively as a team member.
- Cultural sensitivity and demonstrated ability to work effectively with a diverse community.
- The willingness and ability to be contacted by cellphone and to occasionally work on short notice.
- The physical strength, stamina and ability to undertake frequent light to moderate lifting, occasional heavy lifting, and frequent walking, bending, stretching and pulling.

For a complete job description please contact Human Resources

To apply, submit your resume and cover letter with "TNG2021- 200" in the subject line of your email to: careers@tngcs.org

TNG is committed to reflecting the communities we serve and to nurturing a respectful and inclusive work environment for all. We encourage qualified applicants of all ages, races, colours, ethnic origins, religions, abilities, gender identities, gender expression and sexual orientations to apply. Candidates invited for an interview are encouraged to inform Human Resources in confidence of their accommodation requirement