

The Neighbourhood Group (TNG) is a multi-service agency that includes Central Neighbourhood House and Neighbourhood Link Support Services.

**JOB OPPORTUNITY
Part-Time Activationist**

**Job
#N2017-18**

GENERAL DESCRIPTION: Reporting to the Manager, Community Programs, NLSS. This position provides individual programming in a structured, supervised group setting to older, frail adults living with Alzheimer's, dementia and other related conditions. The Part-Time Activationist develops, implements, monitors and evaluates activities while also providing personal client care to help clients achieve their maximum level of functioning and to promote independence and socialization.

Scheduled hours of work will not exceed 20 hours per week and will include evenings and Saturdays.

MAJOR DUTIES:

- Assist in the daily operation of the Day Program and participate in all aspects of programming and client care. Service components include a hot nutritional meal, refreshments, medication reminders and assistance with the activities of daily living including personal care as required.
- In conjunction with the Manager, Community Programs, NLSS and other staff plan, implement, monitor and evaluate social, recreational, intellectual and physical activities.
- Participate in on-going client assessment in relation to the program, and inform relevant staff of changes in a client's condition.
- Transport and escort clients between home and the Adult Day Program site.
- Maintain a safe, comfortable environment and monitor clients' safety and whereabouts at all times. Be familiar with and adhere to emergency procedures, safety and fire regulations, and report any hazardous or unusual conditions.
- Assist in the training and supervision of volunteers and students, as required.
- Maintain client documentation, records and files as required.
- Maintain certification in CPR, First Aid and Food Handler's Certification, and take other courses as directed.
- Maintain knowledge of community resources and keep up-to-date with advances in Activation and gerontology, the care of people with Alzheimer's disease and related conditions, as well as relevant social, medical and legal issues, through courses, conferences and literature.

REQUIREMENTS & QUALIFICATIONS:

- A post-secondary diploma from a recognized institution in Activation.
- One to two years professional experience working in an adult day programme, and/or with frail and/or cognitively impaired clients
- The ability to work in a structured environment and follow a pre-determined schedule.
- The ability to remain calm when dealing with challenging behaviours and to respond quickly and appropriately to a variety of emergency situations.
- Preparedness to experience occasional exposure to filth and contagious disease, as well as irate and abusive persons.
- The physical strength and ability to undertake frequent light to moderate lifting, occasional heavy lifting, and frequent walking, bending, stretching and pulling.
- A willingness to upgrade education to keep abreast of changes in the field of Activation and gerontological service delivery.
- The willingness and flexibility to alter work schedules and regular duties to accommodate uncommon needs of the department and/or the agency.
- A valid Ontario Drivers License is preferred.

This is a brief summary. For a complete job description please contact Human Resources.

Terms: Part Time bargaining unit position, hours will not exceed 20 per week and will include evenings and Saturdays.
Pay Rate: Level 3, Step 1 \$35,127.00 per annum, pro-rated to the hours of work

Posting Date: October 6, 2017 Internal Closing: October 13, 2017 External Closing: October 18, 2017

**To apply, submit your resume and cover letter with "N2017-18," in the subject line of your email or fax to
Human Resources, 3036 Danforth Ave, ON M4C 1N2
E-mail: tcandido@neighbourhoodlink.org Fax: 416-691-8466**

TNG is committed to reflecting the communities we serve and to nurturing a respectful and inclusive work environment for all. We encourage qualified applicants of all ages, races, colours, ethnic origins, religions, abilities, gender identities and sexual orientations to apply. Candidates invited for an interview are encouraged to inform Human Resources in confidence of their accommodation requirements.