

The Neighbourhood Group (TNG) is a multi-service agency that includes Central Neighbourhood House and Neighbourhood Link Support Services.

JOB OPPORTUNITY
WOMEN'S PROGRAM WORKER, Mandarin-speaking
(Contract until end of 2018 school year)

Job # C2017-31

GENERAL DESCRIPTION:

The Women's Program Worker reports to the Senior Manager, Programs and Services, CNH, and is responsible for delivering and facilitating stimulating social, educational, recreational and life skill programming for women. This contract is to deliver services primarily to Mandarin speaking women.

MAJOR DUTIES:

- Implement outreach strategies and promote programs.
- Plan and implement supportive social, educational, recreational and life skills programs, including special events.
- Organize and facilitate women's groups.
- Provide support and informal counselling to individual and group program participants.
- Provide information, referral and advocacy to participants.

REQUIREMENTS & QUALIFICATIONS:

- 3 to 4 years post-secondary education in Social Services (Social Work, Women's Studies) or related field.
- 3 to 4 years' experience working directly to support low-income women of diverse backgrounds.
- Knowledge and experience to support and advocate on behalf of women and their families in the areas of immigration, housing, social assistance, child welfare, trauma, and equity.
- Ability to work independently and collaboratively as part of a team.
- Demonstrated ability to compile client evaluations, statistics, and reports within deadlines.
- Demonstrated experience in effective group facilitation.
- Demonstrated experience delivering innovative women's programming including outreach, workshop development, assessment, implementation and evaluation.
- Understanding and sensitivity to women's issues i.e. ethnicity, language, age, violence, sexual identity and special needs.
- Ability to deliver services, interpret and translate Mandarin and English.
- Must be able to work in a diverse and multicultural environment.

Terms: This is a contract bargaining unit position
Pay Rate: Hourly rate: \$20.93
Hours of Work: Flexible hours, minimum 15 hrs /month. There may be additional hours including weekends.

Posting Date: Aug. 23, 2017 Internal Closing: Aug. 29, 2017 External Closing: Aug. 31, 2017

To apply, submit your resume and cover letter with "Women's Prog. Worker, Job #C2017-31" in the subject line of your email or fax to:

Human Resources Central Neighbourhood House, 349 Ontario Street, Toronto, ON M5A 2V8
Fax: 416 -925-1545 E-mail: careers@cnh.on.ca

TNG is committed to reflecting the communities we serve and to nurturing a respectful and inclusive work environment for all. We encourage qualified applicants of all ages, races, colours, ethnic origins, religions, abilities, gender identities and sexual orientations to apply. Candidates invited for an interview are encouraged to inform Human Resources in confidence of their accommodation requirements.