

The Neighbourhood Group (TNG) is a multi-service agency that includes Central Neighbourhood House and Neighbourhood Link Support Services.

JOB OPPORTUNITY
Assistant Youth Resource Outreach Worker
Part time - Contract

Job
#N2017-16

GENERAL DESCRIPTION: Reporting to the Senior Manager, Programs and Services, Neighbourhood Link Support Services, this position assists in our after school cooking, leadership, homework and healthy lifestyle programs for youth aged 7-18, and children 7-12 in the Taylor Massey neighbourhood.

MAJOR DUTIES:

- Assist in developing and facilitating age and culturally appropriate programs promoting healthy lifestyles and choices for participants and their parents.
- Supervise and ensure a safe environment for participants, assist them with homework, facilitate physical fitness programs and maintain the adult staff to participant ratio.
- Prepare healthy snacks and drinks as per Canada's Food Guide, following safe food handling guidelines.
- Participate and assist in the development and implementation of outreach to engage youth in Taylor Massey including barriered youth with disabilities and from diverse communities (racial, cultural, sexual orientation.)
- Assist in the recruitment, development, and training of volunteers.
- Accompany participants to and from organized events and outings when required.
- Provide general information and referral services to participants on recreation, housing, pre-employment, education, health and other services and advocate for youth and parents.
- Maintain timely, accurate records and statistics.
- Provide other services and carry out other duties as assigned.

REQUIREMENTS & QUALIFICATIONS:

- A Child and Youth Worker, or other related Diploma preferred
- One or more years of related professional experience working with youth aged 13-18 and children aged 7-12.
- Knowledge of and sensitivity to the life experiences and needs of the child and youth communities. Previous experience facilitating empowering programs for barriered youth aged 13-18 would be an asset.
- The ability to facilitate programs for children and youth at all levels of athletic ability and for those with physical or intellectual disabilities, mental health challenges and or challenging behaviours.
- The ability and willingness to lead and participate in active play, including water and other outdoor activities, and to work effectively and collaboratively in a team.
- An understanding of the objectives of the project.
- The ability to recruit and motivate children, youth and volunteers, from diverse communities.
- Basic familiarity with computer software, especially word processing, and with keeping information in a database.
- Food handling certification would be an asset.
- First Aid, U.M.A.B. and CPR certification would be an asset.
- The physical ability to undertake frequent light to moderate lifting, occasional heavy lifting, and frequent walking, bending, stretching and pulling.

This is a brief summary. For a complete job description please contact Human Resources.

Terms: Part time, 17 hours per week, 49 week contract bargaining unit position
Pay Rate: \$35,127 annually, Level 3, Step 1, Pro-rated to the hours of work.

Posting Date: August 17, 2017 Internal Closing: 4:00 pm August 23, 2017 External Closing: 4:00 pm, Aug 25, 2017

**To apply, submit your resume and cover letter with "N2017-16," in the subject line of your email or fax to
Human Resources, 3036 Danforth Ave, ON M4C 1N2
E-mail: tcandido@neighbourhoodlink.org Fax: 416-691-8466**

TNG is committed to reflecting the communities we serve and to nurturing a respectful and inclusive work environment for all. We encourage qualified applicants of all ages, races, colours, ethnic origins, religions, abilities, gender identities and sexual orientations to apply. Candidates invited for an interview are encouraged to inform Human Resources in confidence of their accommodation requirements.